# **Data Privacy Policy**

## 1. Introduction

Welcome to Leonis Navigation Company Inc. ("we," "our," or "us"). We are committed to protecting your personal information and your right to privacy. This Data Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website www.leonisnav.com.ph (the "Website") or use our services (the "Services").

#### 2. Information We Collect

We collect information that you provide directly to us. This may include:

- Personal information such as your name, email address, and contact details.
- Information you provide when you communicate with us or use our customer support.

### 3. How We Use Your Information

We may use the information we collect from you for various purposes, including:

- Providing and maintaining the Services.
- Personalizing and improving your experience on our Website.
- Sending you marketing communications, if you have opted in.
- Responding to your inquiries, comments, or questions.

## 4. Disclosure of Your Information

We may share your personal information in the following circumstances:

- With third-party service providers who assist us in operating the Services.
- To comply with legal obligations or respond to lawful requests from public authorities.
- To protect our rights, privacy, safety, or property, and that of our users and the public.
5. Your Choices
You have several choices regarding your personal information:
- You can access and update your personal information through your account settings.
- You can opt out of receiving marketing communications by following the instructions in those communications or by contacting us.
6. Data Security
We take reasonable measures to protect your personal information from unauthorized access, use, or
disclosure. However, no method of transmission over the internet or method of electronic storage is 100% secure.
7. Changes to this Policy
We may update this Data Privacy Policy to reflect changes to our practices or for other operational, legal,
or regulatory reasons. Any changes will become effective when we post the revised policy on the Website.

If you have any questions or concerns about our Data Privacy Policy, please contact us at dpo@leonisnav.com.ph.

8. Contact Us